



**Corporate Card
Statement of Account**

**Sign-up For Online
Statements**

www.americanexpress.com/checkyourbill

Prepared For
EDWARD COPE
RITE OF PASSAGE INC.

Closing Date
01/25/16

Page 1 of 3

Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$
7,359.51	1,576.92	0.00	7,359.51	8.01

Balance Please Pay By
Due \$ 02/09/16

1,568.91 For important information
regarding your account
refer to page 2.

Payment is due in full. Please pay by 02/09/16 to allow time for your payment to be received by us and credited to your account.

To manage your Account online or to pay your bill, please visit us at corp.americanexpress.com. For additional contact information, please see the reverse side of this page.

Activity

Date reflects either transaction or posting date

Card Number	Reference Code	Amount \$
12/31/15	PAYMENT RECEIVED - THANK YOU 12/31	-6,324.46
01/15/16	PAYMENT RECEIVED - THANK YOU 01/15	-2,035.05
12/29/15	PROMEVO.COM BURLINGTON KY REF# 1_CH_7CIAOQ 5137313303 12/29/15	450.00
01/06/16	COLORADO SCIENTIFIC DENVER CO REF# 001000018 0 3037773777 01/05/16 GENERAL MERCHANDISE ROC NUMBER 001000018 001000	17.16
01/06/16	THE SUPPLY ROOM, INC OXFORD AL REF# 681683 2568357676 01/05/16 General Merchandise ROC NUMBER 681683	40.00
01/06/16	HOME SCIENCE TOOLS 2 BILLINGS MT REF# 74275396006 800-860-8272 01/05/16	192.73
01/07/16	SALLY BEAUTY #3343 0 AURORA CO REF# 06033431047 8682349442 01/06/16 GENERAL MERCHANDISE ROC NUMBER 06033431047	90.99
01/12/16	WAL-MART SUPERCENTER AURORA CO REF# 00010036961 DISCOUNT STORE 01/11/16	62.36

⚡ Please fold on the perforation below, detach and return with your payment ⚡

Continued on Page 3



Payments: Your American Express® Corporate Card statement is payable in full upon receipt. Payments received after 5:00 pm may not be credited until the next day. Payments must be sent to the payment address shown on your statement and must include the remittance coupon from your statement. Payments must be made in US currency, with a single draft or check drawn on a US bank and payable in US dollars or with a single negotiable instrument payable in US dollars and clearable through the US banking system, or through an electronic payment method clearable through the US banking system. Your Account number must be included on or with all payments. If payment does not conform to these requirements, crediting may be delayed and additional Charges may be imposed. If we accept payment made in a foreign currency, we will choose a conversion rate that is acceptable to us to convert your remittance into US currency, unless a particular rate is required by law. Please do not send post-dated checks. They will be deposited upon receipt. Our acceptance of any payment marked with a restrictive legend will not operate as an accord and satisfaction without our express prior written approval.

Authorization for Electronic Debit: We will process checks electronically, at first presentment and any representations, by transmitting the amount of the check, routing number, account number, and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, you authorize us to initiate an electronic debit from your bank or asset account. When we process your check electronically, your payment may be debited to the bank or asset account as soon as the same day we receive your check, and you will not receive that cancelled check with your bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Card, please note that you are eligible to pay your bill online.

Authorizations for Electronic Payments: By using Pay by Computer, Pay by Phone or any other electronic payment service of ours, you will be authorizing us to initiate an electronic debit to the financial account you specify in the amount you request. Payments received after 5:00 pm may not be credited until the next day.

Transactions Made in Foreign Currencies: If you incur a Charge in a foreign currency, it will be converted into US dollars on the date it is processed by us or our agents. Unless a particular rate is required by applicable law, we will choose a conversion rate that is acceptable to us for that date. Currently the conversion rate that we use for a Charge in a foreign currency is no greater than (a) the highest official conversion rate published by a government agency, or (b) the highest interbank conversion rate identified by us from customary banking sources, on the conversion date or the prior business day, in each instance increased by 2.5%. This conversion rate may differ from rates in effect on the date of your Charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

In Case of Errors or Questions About Your Bill: If you think your bill is incorrect, or if you need more information about a transaction on your bill, please call 1-800-528-2122 or the number on the back of your Card. You can also write us on a separate sheet of paper at the Customer Service address noted to the right. Requests for refunds of credit balances (designated "CR") should be made by calling us at 1-800-528-2122 or the number on the back of your Card. Billing disputes can also be initiated online. This applies to Corporate Cards only, not Cards issued under the Corporate Defined Express Program.

In Case of Errors or Questions About Electronic Transfers: Please contact us by calling 1-800-HPAY-AXP for Pay By Phone, Pay By Computer issues and automatic payment issues.

When Contacting Us Regarding Errors or Questions: We must hear from you no later than 60 days after we send you the first bill on which the error or problem appeared. When contacting us, please give us the following information: 1. Your name and account number; 2. The dollar amount of the suspected error; 3. Describe why you believe there is an error. If you need more information, describe the item you are unsure about. You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.



Manage your Card account online at:
www.americanexpress.com/checkyourbill



For all further inquiries or to pay by phone, please call the number on the back of your Card.

If your Card has been lost or stolen, please call 1-800-528-2122

International Collect:
1-336-393-1111

Hearing Impaired Services:
TTY: 1-800-221-9950
FAX: 1-800-895-9090

Large Print and Braille Statements:
1-800-528-2122



Customer Service
P.O. Box 981531
El Paso, TX
79998-1531

Payments
P.O. BOX 650448
DALLAS TX
75285-0448

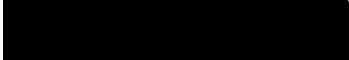
Change of Address
if correct on front
do not use

Name																									
Company Name																									
Street Address																									
City, State																									
Zip Code																									
Area Code and Home Phone																									
Area Code and Work Phone																									
Email																									

Providing your email address to American Express will enable you to receive special offers, suited to your needs.



Prepared For
EDWARD COPE
RITE OF PASSAGE INC.



Closing Date
01/25/16

Page 3 of 3

Activity Continued				Reference Code	Amount \$
01/13/16	SALONCENTRIC9885 REF# 34848460 COSMETICS ROC NUMBER 34848460	OMA LA VISTA 727-389-2291	NE 01/12/16	34848480000	203.58
01/14/16	SALLY BEAUTY #3343 REF# 13033431043 GENERAL MERCHANDISE ROC NUMBER 13033431043	D AURORA 8682349442	CO 01/13/16	13033431043	48.12
01/15/16	AMAZON MKTPLACE PMTS AMZN COM/BILL REF# R91A8CBYY10	BOOK STORES	WA 01/15/16		43.19
01/19/16	SALONCENTRIC5103 34842852 COSMETICS ROC NUMBER 34842852	510 GREENWOODVIL 360289374 80137	CO 01/18/16	34842852000	53.88
01/19/16	SALONCENTRIC5103 34842900 COSMETICS ROC NUMBER 34842900	510 GREENWOODVIL 758981952 80137	CO 01/18/16	34842800000	-8.01 Credit
01/20/16	WAL-MART SUPERCENTER AURORA REF# 00010023453	DISCOUNT STORE	CO 01/18/16	00010023453	44.72
01/21/16	LITTLE CAESARS 117 REF# 00000004708 RESTAURANT CHARGES ROC NUMBER 00000004708	D AURORA 8012683400	CO 01/20/16	00000004708	113.95
01/21/16	THE SUPPLY ROOM, INC REF# INV894097 General Merchandise ROC NUMBER INV894097	OXFORD 2588357876	AL 01/20/16		28.49
01/22/16	ANDY MARK INC REF# 00125208 SPECIALTY RETAIL ROC NUMBER 00125208	0334 KOKOMO 765-868-4779	IN 01/21/16	00125208000	72.31
01/24/16	SALONCENTRIC5103 34868530 COSMETICS ROC NUMBER 34868530	510 GREENWOODVIL 360518205 80137	CO 01/23/16	34868530000	114.45
Total for EDWARD COPE				New Charges/Other Debits Payments/Other Credits	1,576.92 -7,367.52



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02/25/16

Page 1 of 3

Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$	Balance Please Pay By Due \$ 03/11/16
1,568.91	3,711.21	0.00	1,568.91	0.00	3,711.21 For important information regarding your account refer to page 2.

Payment is due in full. Please pay by 03/11/16 to allow time for your payment to be received by us and credited to your account.

To manage your Account online or to pay your bill, please visit us at corp.americanexpress.com. For additional contact information, please see the reverse side of this page.

Activity Date reflects either transaction or posting date

Card Number	Reference Code	Amount \$
02/08/16	PAYMENT RECEIVED - THANK YOU 02/08 0000000000	-1,568.91
01/27/16	WOODWIND 800-348-5003 CA 27539430000	58.50
01/27/16	REF# 27539430000 MUSIC INSTR 01/25/16	
01/27/16	PROFESSIONAL PLASTIC DENVER CO 100002 80137 01/25/16	102.57
02/02/16	MICHAELS STORES 6726 AURORA CO 87260003920	243.08
02/03/16	REF# 67260003920 ARTIST SUPPLY & 02/01/16	
02/03/16	ANDY MARK INC 0334 KOKOMO IN 00128202000	1,521.87
02/03/16	REF# 00128202 765-868-4779 02/02/16	
02/03/16	SPECIALTY RETAIL ROC NUMBER 00128202	
02/03/16	HOME SCIENCE TOOLS 2 BILLINGS MT 74275396034	218.81
02/04/16	REF# 74275396034 800-860-6272 02/02/16	
02/04/16	KING SOOPERS #0014 0 AURORA CO 99999996034	8.18
02/04/16	REF# 99999996034 8774154647 02/03/16	
02/04/16	GROCERY STORES ROC NUMBER 9999999603430002	
02/04/16	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA 38117000000	288.69
02/04/16	REF# Y19GDRDX57B BOOK STORES 02/04/16	
02/06/16	ROYAL SUPPLYCOM ELYRIA OH 38117000000	150.38
02/06/16	REF# 38117 HRDWRE STORE 02/03/16	

Posted by A/P
FEB 29 2016
Rite of Passage

↓ Please fold on the perforation below, detach and return with your payment ↓
Do not staple or use paper clips

Continued on Page 3

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Authorization for Electronic Debit: We will process checks electronically, at first presentment and any re-presentments, by transmitting the amount of the check, routing number, account number, and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, you authorize us to initiate an electronic debit from your bank or asset account. When we process your check electronically, your payment may be debited to the bank or asset account as soon as the same day we receive your check, and you will not receive that cancelled check with your bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Card, please note that you are eligible to pay your bill online.

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www.americanexpress.com/checkyourbill



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If your Card has been lost or stolen, please call 1-800-528-2122

International Collect: 1-338-393-1111

Hearing Impaired Services:
TTY: 1-800-221-8950
FAX: 1-800-695-8090

Large Print and Braille Statements:
1-800-528-2122



Customer Service
P.O. Box 981531
El Paso, TX
79998-1531

Payments
P.O. BOX 650448
DALLAS TX
75265-0448

Change of Address
If correct on form
do not use

Name	
Company Name	
Street Address	
City, State	
Zip Code	
Area Code and Home Phone	
Area Code and Work Phone	
Email	

Providing your email address to American Express will enable you to receive special offers, suited to your needs.



Prepared For
EDWARD COPE
RITE OF PASSAGE INC.



Closing Date
02/25/16

Page 3 of 3


Activity Continued		Reference Code	Amount \$
02/08/16	AMAZON MKTPLACE PMTS AMZN.COM/BILL REF# Y1932939KYX BOOK STORES	WA 02/07/16	160.75
02/11/16	GLENDALE PARADE STOR NORTHVALE REF# 0000098152 800-653-6515 CONTRACTORS ROC NUMBER 0000098152	NJ 02/11/16	36.25
02/14/16	SALLY BEAUTY #3343 0 AURORA REF# 34361105401 8682349442 GENERAL MERCHANDISE ROC NUMBER 34361105401	CO 02/13/16	64.95
02/17/16	ANDY MARK INC 0334 KOKOMO REF# 00133677 765-868-4779 SPECIALTY RETAIL ROC NUMBER 00133677	IN 02/16/16	104.21
02/20/16	WAL-MART SUPERCENTER AURORA REF# 00010004076 DISCOUNT STORE	CO 02/20/16	98.79
02/20/16	ROYAL SUPPLYCOM ELYRIA REF# 36391 HRDWRE STORE	OH 02/18/16	87.40
02/22/16	PRINCESS WALLACE Fort Lupton REF# TJHUS squareup.com/rec	CO 02/22/16	581.00
Total for EDWARD COPE		New Charges/Other Debits Payments/Other Credits	3,711.21 -1,568.91

Ridge View Academy
 28101 E. Quincy Avenue
 Watkins, Colorado 80137
 303.766.3000 Fax: 303.766.3111

PURCHASE ORDER	
Number	SCH16-137
Date	29-Feb-16

F.O.B. (Quoted Price includes shipping)

Vendor	American Express		RIDGE VIEW ACADEMY
Address			28101 E QUINCY AVE
City/State/ Zip			WATKINS, CO 80137
Contact Person		BILL TO	RIDGE VIEW ACADEMY
Phone Number			28101 E QUINCY AVE
Fax Number			WATKINS, CO 80137
			Attention: Accounts Payable

Description / Color	Quantity	Unit of Issue	Unit Price	Total Price
Cope's American Express	1	1	\$3,711.21	\$3,711.21
				\$0.00
				\$0.00
				\$0.00
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				\$0.00
				\$0.00
				\$0.00
				\$0.00
Comments	Subtotal			\$3,711.21
	Shipping & Handling			
	Tax			\$ -
	Grand Total			\$3,711.21
IMPORTANT				
Above Order Number must appear on all correspondence, invoices, packages and shipping papers. Notify us immediately if you are unable to ship complete order by date specified. Your acceptance of this order is your warranty to us that you are complying with the U.S. Fair Labor Standards Act of 1938, as amended, and we reserve the right to refuse merchandise not in strict accordance with this order.				
				C. Wooten 2/29/2016
				 EDWARD COPE

Approving Authority Signature Date

American Express
 EDWARD COPE
 02/25/2016

Date	Vendor	Description	Amount	Account Code	Receipt
02/11/2016	LENDALE PARADE STOR NORTHVALE NJ	JROTC Supplies	\$36.25	60400-000-3000	1
02/03/2016	KING SCOPERS #0014 0 AURORA CO	Science class supplies	\$6.18	60300-000-1300	2
02/22/2016	PRINCESS WALLACE Fort Lupton CO	Jazz Band for the Black History Assembly	\$561.00	60400-000-1014	3
02/01/2016	MICHAELS STORES 6726 AURORA CO	Art class supplies	\$243.06	60300-000-0200	4
02/02/2016	HOME SCIENCE TOOLS 2 BILLINGS MT	Science class supplies	\$216.61	60300-000-1300	5
01/26/2016	PROFESSIONAL PLASTIC DENVER CO	Robotics class supplies	\$102.57	60400-000-1016	6
02/13/2016	SALLY BEAUTY #3343 0 AURORA CO	Barbering class supplies	\$64.95	60400-000-0936	7
02/20/2016	WAL-MART SUPERCENTER AURORA CO	Barbering class supplies	\$98.79	60400-000-0936	8
02/04/2016	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	Color printer for Helen McCormack's Health & CPR Class	\$298.69	60300-000-3140	9
02/07/2016	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	Surround sound speakers & DVD player for Helen McCormack's Health & CPR Class	\$160.75	60300-000-3140	10
02/02/2016	ANDY MARK INC 0334 KOKOMO IN	Robotics class supplies	\$1,521.87	60400-000-1016	11
02/16/2016	ANDY MARK INC 0334 KOKOMO IN	Robotics class supplies	\$104.21	60400-000-1016	12
02/03/2016	ROYAL SUPPLYCOM ELYRIA OH	Robotics class supplies	\$150.38	60400-000-1016	13
02/18/2016	ROYAL SUPPLYCOM ELYRIA OH	Robotics class supplies	\$87.40	60400-000-1016	14
01/25/2016	WOODWIND 800-348-5003 CA	JROTC Supplies	\$58.50	60400-000-3000	15
Total			\$3,711.21		

Posted by A/P
 FEB 29 2016
 Rite of Passage

JROTC

Glendale Parade Store, LLC

MA Marilyn@glendale.com
To: Willie Peacock;

Reply all |
Thu 2/11/2016 12:06 PM

To help protect your privacy, some content in this message has been blocked. To re-enable the blocked features, click here.

To always show content from this sender, click here.

Logo				Page Date Invoice No.		
192 Paris Ave., Northvale NJ 07647-2016				1 02/11/16 96152*		
Phone: 800-653-5515 Fax: 800-555-9269				SUMMARY COPY		
E-mail: customerservice@glendale.com						
INVOICE						
Bill To			Ship To			
Willie Peacock						
Ridge View Youth Services Center						
<u>28101 E Quincy Avenue</u>						
<u>WATKINS, CO 80137</u>						
Customer No.	Sales I.D.	Reference #	Media Code	Terms		
180288	MJM/MJM		/	[REDACTED]		
Ordered By	Warehouse	Phone Number	Total Wt.	Zone	# Packages	Ship Via
		(303) 768-3000	0.1 Lbs	7	1	USM
Message:						
Qty.	B/O	Shipped	Item #	Description	Unit Price	Disc Extension
15	0	0	744	ACU Digital Camo JROTC Tape, H&L	3.2500	-- 48.75
1	0	--	DISC	Discount	-18.0000	-- -18.00

Refund for previous shipping. 2-Day Pkg delayed
by weather.

MERCHANDISE INVOICE TOTAL \$ 30.75

SHIPPING & HANDLING \$ 5.50

INVOICE TOTAL \$ 36.25

CR. CARD: AE, APPR:285429 \$ -36.25

BALANCE FOR THIS ORDER \$ 0.00

Science class
Supplies



Hometown Grocer. Hometown Team.

655 Peoria St.
(303) 364-9218 Store
Your cashier was Taylor B

FX	KRO ISO ALCOHOL	2.19	X
	DRIS STRAWBERRY	3.99	F
	TAX	0.18	
	TAX EXEMPTION	0.18	-
****	BALANCE	6.18	

Aurora CO 80010
AMEX Purchase
REF#: 501320 TOTAL: 6.18

AMEX	6.18
EXEMPTED SALES AMT	2.19
CHANGE	0.00

TOTAL NUMBER OF ITEMS SOLD = 2
02/03/16 07:51pm 14 12 141 355

With Our Low Prices, You Saved

\$0.18

** Sign up for your Scooper Card **
GO kingscoopers.com FOR WEEKLY SPECIALS
Now Hiring - Apply Today!
jobs.kingscoopers.com
www.kingscoopers.com

2

Assembly Jazz Band

Outlook

Search Mail and People

New

Delete

Archive

Junk

Sweep

Move to

Categories

...

Undo

^ Folders

- Inbox 1
- Clutter
- Sent Items
- Important
- Drafts
- More

^ Groups

- New
- RVA Teachers 5

→ Browse

+ Create

Inbox

All

Today

Evy Schott; Christy Wooten

Transcripts updated 3:48 PM
Please make sure students, families and...

Princess Wallace via ...

Receipt from Princess Wallace 3:17 PM
Reply to this email to leave feedback for ...

Christy Wooten

New Students 2:41 PM
Attached are their schedules, please add...

Sara Gordon

Post grades reminder 11:47 AM
Hell all! Remember to post grades Wedn...

Rachel Collins

F-List reminder 10:41 AM
Happy Monday Teachers! Here is your f...

Last week

Christy Wooten

New Students Fri 2/19
Hello Attached are the new students' sc...

Kristi Lesley

Rite Now @ UHA Fri 2/19
Students Celebrate Staff Dedication

Sabrina London

Rite Now @ JWW Fri 2/19
JWW Celebrates for Community

Alexander Loa

2015 W-2 Copy Thu 2/18
Jeremiah As requested, here is a copy o...

Christy Wooten

New students Thu 2/18
Hello Attached are the new students' sc...

Rachel Collins

Feedback needed on D. Lewis Thu 2/18
Hi Teachers, Can you please provide me...

Core System Message

New Account Thu 2/18
Dear Jeremiah, Welcome to PearsonAcc...

Christy Wooten

Teacher Meeting Minutes 2.17.16 Wed 2/17
Thanks Christy Wooten Registrar Ridge...

Sara Gordon

REMINDER- TAKE ATTENDANCE / Wed 2/17

Reply to this email to leave feedback for Princess Wallace



Princess Wallace

How was your experience?



\$561.00

Custom Amount \$561.00

Total \$561.00



Princess Wallace



2/22/2016, 3:17 PM

#dwkv

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1455 Market Street, Suite 600, San Francisco, CA 94103

Square Privacy Policy
Map data © OpenStreetMap contributors
Not your receipt?

Manage preferences for digital receipts



3

Michaels

Where Creativity Happens™

MICHAELS STORE #6726 (303)680-0616

MICHAELS STORE #6726
6352 S CENTRAL ST UNIT A
AURORA, CO 80016

** Return Barcode **

8-9141-6695-4915-2200-5111-4112-1923-5910



1996 SALE 9201 6726 003 2/01/16 15:25

300 DRAWING 14X17	12017340147	14.99	1 @	14.99	N
(RETURN VALUE 9.55)					
300 DRAWING 14X17	12017340147	14.99	1 @	14.99	N
(RETURN VALUE 9.56)					
BUY 1 GET 1 50 %OFF		7.50-			
15% OFF DISCOUNTABLE PURCH		3.37-			
ART SHIRT 10 LB	886946315039	9.99	1 @	9.99	N
(RETURN VALUE 8.49)					
ART SHIRT 10 LB	886946315039	9.99	1 @	9.99	N
(RETURN VALUE 8.49)					
ART SHIRT BSC AC	94376974874	10.99	1 @	10.99	N
(RETURN VALUE 9.34)					
ARTIST TOOL SET	400100594391	8.99	1 @	8.99	N
(RETURN VALUE 7.64)					
ARTIST TOOL SET	400100594391	8.99	1 @	8.99	N
(RETURN VALUE 7.64)					
LUTX 250ML IVORY	94376974782	10.99	1 @	10.99	N
(RETURN VALUE 9.34)					
PEN GOLD PITT MET	92633805466	7.49	1 @	7.49	N
(RETURN VALUE 6.37)					
PEN SILVER PITT M	92633805473	7.49	1 @	7.49	N
(RETURN VALUE 6.37)					
LQIX 250ML PHTHAL	94376974829	10.99	1 @	10.99	N
(RETURN VALUE 9.34)					
CRAY PAS JR ARTI	84511372405	5.99	1 @	5.99	N
(RETURN VALUE 5.09)					
CRAY PAS JR ARTI	84511372405	5.99	1 @	5.99	N
(RETURN VALUE 5.09)					
AL 10CT SKETCHING	886946443312	7.99	1 @	7.99	N
(RETURN VALUE 6.79)					
AL 10CT SKETCHING	886946443312	7.99	1 @	7.99	N
(RETURN VALUE 6.79)					
LQIX 250ML BSC AC	94376974812	10.99	1 @	10.99	N
(RETURN VALUE 9.34)					
SX7 PHOTO CASE CL	762016441597	1.79	1 @	1.79	N
(RETURN VALUE 1.52)					
QUICKVIEW CLEAR	40010082564	5.99	1 @	5.99	N
(RETURN VALUE 5.09)					

QUICKVIEW CLEAR	40010082564	5.99	1 @	5.99	N
(RETURN VALUE 5.09)					
AL TITANIUM WHITE	400100817582	14.99	1 @	14.99	N
(RETURN VALUE 12.74)					
AL TITANIUM WHITE	400100817582	14.99	1 @	14.99	N
(RETURN VALUE 12.74)					
CRAY PAS JR ARTI	84511372405	5.99	1 @	5.99	N
(RETURN VALUE 5.09)					
TOOL SET MINI TO	400100594353	8.99	1 @	8.99	N
(RETURN VALUE 7.64)					
BRSH SET 12PC TAK	400100691038	10.99	1 @	10.99	N
(RETURN VALUE 9.34)					
PENCIL SET 12 WAT	400100715673	7.99	1 @	7.99	N
(RETURN VALUE 6.79)					
PAINT WATERCLR 12	400100660454	4.99	1 @	4.99	N
(RETURN VALUE 4.24)					
PENCILS COLOR 36P	400100657409	4.99	1 @	4.99	N
(RETURN VALUE 4.24)					
PENCILS COLOR 36P	400100657409	4.99	1 @	4.99	N
(RETURN VALUE 4.24)					
PENCILS COLOR 36P	400100657409	4.99	1 @	4.99	N
(RETURN VALUE 4.24)					
PENCILS COLOR 36P	400100657409	4.99	1 @	4.99	N
(RETURN VALUE 4.24)					
PENCIL SET 12 WAT	400100715673	7.99	1 @	7.99	N
(RETURN VALUE 6.79)					
PENCIL SET 12 WAT	400100715673	7.99	1 @	7.99	N
(RETURN VALUE 6.79)					
ART SHIRT 10 LB	886946315039	9.99	1 @	9.99	N
(RETURN VALUE 8.53)					
15% OFF DISCOUNTABLE PURCH		39.52-			

99 NONTAXABLE TOTAL
 AMOUNT QUALIFIED FOR DISCOUNT: \$ 285.95
 Coupon(s) Applied:
 400100802564 15% ENTIRE
 TOTAL 243.06

ACCOUNT NUMBER [REDACTED]
 APEX 243.06
 APPROVAL: 523809 SWIPED ONLINE

This receipt expires at 180 days on 08/04/16

8-9141-6695-4915-2200-5111-4112-1923-5910

YOU SAVED \$ 50.39

0034 9994-0964-4304-3121-0502-3921-590



Art supplies
for the Art
Class



Order #100122135
Order Date: February 2, 2016

Shipping Address
Christy Wooten
Ridge View Academy
28101 E Quincy Ave
Watkins, Colorado, 80137
United States
T: 3032141170

Billing Address
Edward Cope
Rite of Passage
8189 E 28th Pl.
Denver, Colorado, 80238
United States
T: 720-726-9819

Shipping Method
United Parcel Service - UPS 2-Day

Payment Method
Credit Card
Credit Card Type:
American Express
Credit Card Number:



Items Ordered

PRODUCT NAME	SKU	PRICE	QTY	SUBTOTAL
Frog, grass, 3.5"-4", single injected	PM-FROG4S	\$4.36	Ordered: 13	\$56.68
Snake, Garter or Water, plain specimen	PM-SNAKE	\$11.25	Ordered: 11	\$123.75
Subtotal				\$180.43
Shipping & Handling				\$36.18
Grand Total				\$216.61

* Science class
supplies

5

Robotics Supplies

PLASTICS
1720 ELLEN ST UNIT A
DENVER CO 80216
303-355-0138

SALE

MD: 2190 Store: 0000 Term: 0001
REF#: 00000001
Batch #: 022 RRN: 602618403433
01/26/16 110934
List Price
Invoice #: 341001034
Trans ID: 00386538911678
ORDER#: 341000103

Ship-to Postal/Zip: 80137
APPR CODE: 882609

AMEX
[REDACTED] Clp
..

AMOUNT \$102.57

APPROVED

AMERICAN EXPRESS
AID: A000000025010801
TVR: 00 00 00 80 00
TST: F8 00

THANK YOU

CUSTOMER COPY

6



PROFESSIONAL PLASTICS

4725 Leyden Street, Unit A
Denver, CO 80216
Tf: 800-453-3502 / Ph: 303-355-0138 / Fax: 303-331-9816

Visit our website: www.professionalplastics.com

PACKING SLIP

DATE	NUMBER	PAGE
01/25/16	DG1001034	Page 1 of 1
10:01	[Barcode]	

Click here to view Professional Plastics Terms & Conditions

Cust#: G8261 PH#: 303-766-3000 X:1420

Email: J.MAHAR@PROPLAS.COM

SOLD TO

RIDGEVIEW ACADEMY
28101 E. QUINCY AVE
WATKINS, CO 80137-

SHIP TO

RIDGEVIEW ACADEMY
28101 E. QUINCY AVE
WATKINS, CO 80137-

VIEW ACADEMY (G8261)

Customer P/O # VRBL RICH		Salesperson Joshua Elliott	Invoice Terms COD	Web Order# 100002
Shipping Method WILL CALL		F.O.B. Ship Point	Freight Terms Prepaid & Add	Additional Instructions CALL ONCE READY!
Frnt Acct#	Shipment Email j.mahar@proplas.com		Customer Instructions	

WH	QUANTITY			ITEM NUMBER DESCRIPTION	SHIP DATE	U/M	PRICE	AMOUNT
	ORDERED	TO SHIP	BACK ORDER					
G1	12.000	12.000	0.000	SACR.250CEP .250 THK CLEAR EXT ACRYLIC P/M SHT 1 PC 30.250 X 48.000 TOL: -.000 +.060	01/26/16	SF	8,548	102.57
	Bin(s): RE-11							

CERTIFICATE OF CONFORMANCE

We do hereby certify that the materials supplied under referenced purchase order conform to all applicable specifications listed above. To the best of our knowledge and belief information shown above is correct. While we make every effort to arrive at correct results we shall not be liable for damage for any inaccuracy.

Scott Patten
SCOTT PATTEN
Chief Operations Officer

MATERIAL (US\$)	102.57
MISC CHGS (US\$)	0.00
SUB-TOTAL (US\$)	102.57
TAX (US\$)	0.00
FRT/ S&H (US\$)	0.00
GRAND TOTAL (US\$)	102.57

Date Shipped	Ship Via	# Pkgs	WT (LBS)	PPD	CLT	3-PTY	Freight IN (\$)	Freight OUT (\$)	Acct# / Prof#	Pulled by	Boxed by	Shipped by
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						

Signature _____ Print Name _____ Date _____
I am a representative of the company purchasing the materials described herein and we accept the terms and conditions listed on the front and back of this agreement.

DISCLAIMER OF LIABILITIES AND WARRANTIES: Professional Plastics disclaims any liability due to its inability to fill or accept orders, or delivery products. Professional Plastics makes no representations or warranties, express or implied, with respect to the goods or their condition, whether of merchantability or fitness for any purpose or otherwise, and disclaims liability for breach of any representation or warranty. Professional Plastics disclaims any liability for consequential damages of any kind, whether as a result of a loss of the customer's present or prospective profits, unexpired or expired, investments, commitments, or an act or omission of any other person or cause whatsoever.

SO#: DG1001034

6

Barbering
Supplies

Sally Beauty Company #3343
7450 S GARTRELL RD #A7
(303) 400-0691
Partner to the Professional
02/13/16 11:15 AM SMB-16044-03343-1-016
Net



*** CUSTOMER COPY ***

395411	ANDIS	NAN	0:1	10	12.99	12.99
395411	ANDIS	NAN	0:1	10	12.99	12.99
395411	ANDIS	NAN	0:1	10	12.99	12.99
395411	ANDIS	NAN	0:1	10	12.99	12.99
395411	ANDIS	NAN	0:1	10	12.99	12.99

Tax Exempt#: 98157360000
Non-Taxable Amount 64.95
Total Due 64.95

Credit Card Tendered 64.95
CODE FORWARD

Authorization: 561079

Beauty Questions?
www.SallyBeauty.com
Has The Answers

SAVE YOUR RECEIPT!
Electrical items and shears will
be refunded or exchanged only
with a receipt and within 60 days
of purchase.

Thank You for Shopping With Us
America's #1 Beauty Supplier

Free Salon Equipment Catalog
We Ship FREIGHT FREE!

7

http://www.survey.walmart.com

ID #: TJXTRR1SMKWR

No Purchase Necessary. Must be 18 or older and a legal resident of the 50 US, DC, or PR to enter. To enter without purchase and for official rules, visit www.entry.survey.walmart.com. Sweepstakes period ends on the date outlined in the official rules. Survey must be taken within ONE week of today. Void where prohibited. THANK YOU!

Barbering
Supplies

Walmart 
Save money. Live better.

(303) 617 - 1261
MANAGER RYAN THOMPSON
6101 S AURORA PKWY
AURORA CO 80016

ST# 06137	DP# 006976	TE# 04	TR# 06881	
MR CLN ERASE	003700082038		4.97	0
MR CLN ERASE	003700082038		4.97	0
MR CLN ERASE	003700082038		4.97	0
HANGERS	080240400618		1.17	0
HANGERS	080240400618		1.17	0
APA RIB MAT	008636460468		16.94	0
SWF SWEEPER	003700092814		11.97	0
ENR AA24PK	003980001819		13.97	0
SWIFFER	003700025305		11.47	0
SANITIZER	007278501882		3.97	0
TAPE REFILL	007170116952		6.88	0
REFILL TAPE	007170191331		6.88	0
TIDE SIMPLY	003700089130		9.46	0
	SUBTOTAL		98.79	
	TOTAL		98.79	
	AMEX TEND		98.79	

AMERICAN EXPRESS 
APPROVAL # 841194
REF # 000100040763
TRANS ID - 000886772425486

AID A00000026010801
TC F40CB3AA4011AC61
TERMINAL # 286180732
*Signature Verified

02/20/16 12:30:14

CHANGE DUE 0.00

ITEMS SOLD 13

TC# 4481 4737 6569 5809 1374



Low Prices You Can Trust. Every Day.
02/20/16 12:30:14

CUSTOMER COPY



8



Final Details for Order #113-9028131-9975428

Print this page for your records.

Order Placed: February 2, 2016
Amazon.com order number: 113-9028131-9975428
Order Total: \$459.44

Shipped on February 4, 2016

Items Ordered

1 of: Brother HLL8350CDW Wireless Color Laser Printer
Sold by: Amazon.com LLC

Price
\$289.99

Condition: New

Shipping Address:

CHRISTY WOOTEN
28101 E QUINCY AVE
WATKINS, CO 80137-9502
United States

Item(s) Subtotal: \$289.99
Shipping & Handling: \$33.05
Free Shipping: -\$33.05

Total before tax: \$289.99
Sales Tax: \$8.70

Shipping Speed:

FREE Shipping

Total for This Shipment: \$298.69

9

Shipped on February 7, 2016

Items Ordered

1 of: Sony BDPS3500 Wi-Fi Streaming Blu-ray Player with Remote Control +
Xtech High-Speed HDMI Cable with Ethernet + HeroFiber® Ultra Gentle
Cleaning Cloth
Sold by: Hot Deals Electronics (seller profile)

Price
\$99.99

Condition: New

1 of: Logitech Surround Sound Speakers Z506
Sold by: Amazon.com LLC

\$58.99

Condition: New

Shipping Address:

CHRISTY WOOTEN
28101 E QUINCY AVE
WATKINS, CO 80137-9502
United States

Item(s) Subtotal: \$158.98
Shipping & Handling: \$20.34
Free Shipping: -\$20.34

Total before tax: \$158.98
Sales Tax: \$1.77

Shipping Speed:

FREE Shipping

Total for This Shipment: \$160.75

10

Payment information

Payment Method:
American Express [REDACTED]

Item(s) Subtotal: \$448.97
Shipping & Handling: \$53.39
Free Shipping: -\$53.39

Billing address
CHRISTY WOOTEN
28101 E QUINCY AVE
WATKINS, CO 80137-9502
United States

Total before tax: \$448.97
Estimated tax to be collected: \$10.47

Grand Total: \$459.44

Credit Card transactions [REDACTED]

: February 4, 2016: \$298.69 (9)
: February 7, 2016: \$160.75 (10)

To view the status of your order, return to [Order Summary](#).

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INVOICE
CustomerID# 29766
Order # 133677

2311 N.
Washing
ton St.
Kokomo,
IN
46901
Phone: (877) 868 4770
Fax: (765) 868 4795
Email: sales@andymark.com

Thank you for your order. Your order number is 133677, placed 02/12/2016 at 03:49PM.

Bill To:

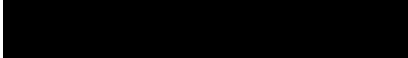
Ridge View Academy
Edward Cope
8189 E. 28th Pl
Denver, CO 80137
United States
3037269619
edward.cope@rop.com

Ship To:

Ridge View Academy
Edward Cope
8189 E. 28th Pl
Denver, CO 80137
United States
3037269619

Payment Info:

Credit Card: American Express
Edward Cope



Shipping Method:

FedEx 2Day®

Order Details:

Code	Item	Qty	Price	Grand Total
am-1211	10-32 Nylock Jam Nut, [Qty-50] (am-1211)	1	\$2.00	\$2.00
am-3102	NeverRest 20 Gearmotor (am-3102)	2	\$28.00	\$56.00
am-2992	Hall Effect Encoder Cable with 4-pin Connector (am-2992)	4	\$5.00	\$20.00

Subtotal: \$78.00
Out Of State: \$0.00
Shipping Cost: \$26.21
Grand Total: \$104.21

This Order for Team Number::1583

Thank you for shopping at www.AndyMark.com!
Visit us again at <http://www.andymark.com/>

12

Kelly Waldrop

copy over

sent to Kelly Waldrop



AndyMark®

\$1000

INVOICE
CustomerID# 29766
Order # 128202

2311 N.
Washing
ton St.
Kokomo,
IN
46901

Phone: (877) 868 4770
Fax: (765) 868 4795
Email: sales@andymark.com

on
amex
2/25/16

Thank you for your order. Your order number is 128202, placed 01/27/2016 at 01:31PM.

Bill To:

Rite of Passage
Edward Cope
8189 E. 28th Pl
Denver, CO 80238
United States
303-726-9619
edward.cope@rop.com

Ship To:

Ridge View Academy
Edward Cope
28101 E Quincy Ave.
Watkins, CO 80137
United States
303-726-9619

Payment Info:

Credit Card: American Express
Edward Cope

Shipping Method:

AM Advantage Shipping

Order Details:

Code	Item	Qty	Price	Grand Total
am-2901	REV Robotics 1 Inch Extrusion, 6ft (am-2901)	2	\$25.00	\$50.00
am-3300	AM-14U3 Cross Plate (am-3300)	2	\$28.00	\$56.00
am-14u3	AM14U3, 2016 KoP Chassis (am-14u3)	2	\$599.00	\$1,198.00
AM-14U3-PN8_nowheels	AM14U3 Upgrade Kit for 6WD 8" Pneumatic Wheels, no wheels (AM-14U3-PN8_nowheels)	1	\$164.00	\$164.00

Subtotal: \$1,468.00

Out Of State: \$0.00

Shipping Cost: \$53.87

Grand Total: \$1,521.87

see email re: quotes

This Order for Team Number::1583

11

Jill Adams

From: Edward Cope
Sent: Monday, March 07, 2016 9:21 AM
To: Jill Adams; Christy Wooten; Kelly Waldrop
Subject: RE: Cope AMEX Reconciliation

Jill,

First Robotics requires us to purchase our robot chassis from Andy Mark. That is why I did not submit any other quotes.

Ed

-----Original Message-----

From: Jill Adams
Sent: Friday, March 04, 2016 5:50 PM
To: Christy Wooten; Kelly Waldrop
Cc: Edward Cope
Subject: RE: Cope AMEX Reconciliation

Hi Christy,

My perception of the policy that CJ wanted us to enforce is that all purchases that are over \$1000 that do not fall into the "exception" criteria need quotes.

I don't think because we have ordered from here for years falls into the exception criteria. However, with that said, if the item on this invoice the Chassis that were purchased for \$599 each cannot be found anywhere else or are a specialty item, an email will suffice explaining why quotes are not obtained.

I hope this helps. We should all be watching for invoices and purchases over \$1000 as this is policy and is a tool used to make sure we are spending wisely. I hope this helps!!!

Quotes are NOT REQUIRED on purchases or invoices for Contracts, Utilities, Phone, Food, and RFP items such as routine Office Supplies and Personal & Incidentals. The Site should send RFP's out annually and determine if they're still getting the best price.

Request for quotations should be sent to at least three or more sources of supply, if available. A diligent effort should be made to obtain three valid bids. The amount of effort should be based on good judgment and the expected value of the order.

-----Original Message-----

From: Christy Wooten
Sent: Friday, March 04, 2016 4:29 PM
To: Jill Adams <jill.adams@rop.com>; Kelly Waldrop <kelly.waldrop@rop.com>
Cc: Edward Cope <Edward.cope@rop.com>
Subject: RE: Cope AMEX Reconciliation
Importance: High

Hi Jill,

Dr. Cope made this purchase for Robotics. This is the only vendor we've always gone through for Robotics for years. Dr. Cope said since it's an established customer we've purchased through since we started Robotics that he didn't have to get quotes. Let me know what you think please?

Thanks,

Christy Wooten
Registrar
Ridge View Academy/Rite of Passage
christy.wooten@rop.com
Phone: 303-214-1170
Fax: 303-766-2151

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From: Jill Adams
Sent: Friday, March 04, 2016 5:21 PM
To: Kelly Waldrop
Cc: Christy Wooten
Subject: RE: Cope AMEX Reconciliation

Hi Kelly,
You did a great job on all the paperwork that you turned in.
The only thing I wanted to send back was this invoice that is over \$1000. Anything over \$1000 whether it is on an invoice on a credit card has to have quotes for prices. I have attached the policy on this. I would forward this to the person who ordered this and have them get you some quotes.

Let me know if you have questions.

Thanks and have a great weekend!

Jill Adams
Accounts Payable Supervisor
Rite of Passage
775-392-2640

From: Kelly Waldrop
Sent: Tuesday, March 01, 2016 2:47 PM
To: Jill Adams <jill.adams@rop.com>
Subject: Cope AMEX Reconciliation

Jill,

I've attached Ed Cope's AMEX reconciliation for February to this email. There is one receipt missing, number 15 (Woodwinds), and as soon as I have it I will forward it to you.

Thank you,

Kelly

Kelly Waldrop

Administration Coordinator

Rite of Passage, Ridge View Academy

Kelly.Waldrop@rop.com<mailto:Kelly.Waldrop@rop.com>

303-214-1148

Order Information

Description: ROYAL SUPPLY Order: 36117
Invoice Number: 36117
Customer ID: 35846

Billing Information


Edward Cope
Ridge View Academy
8189 E. 28th Pl
Denver, CO 80238
US
edward.cope@rop.com
3037269619

Shipping Information

Edward Cope
Ridge View Academy
28101 E. Quincy Ave.
Watkins, CO 80137
US

Total: 150.38 (USD)

Payment Information

Date/Time: 3-Feb-2016 16:39:05 MST
Transaction ID: 7951823843
Payment Method: 
Transaction Type: Purchase
Auth Code: 280609

Merchant Contact Information

Davera, LLC
Elyria, OH 44035
US
jadelman@royalsupply.com

Order Information

Description: ROYAL SUPPLY Order: 36391
Invoice Number: 36391
Customer ID: 35846

Billing Information


Edward Cope
Ridge View Academy
8189 E. 28th Pl
Denver, CO 80238
US
edward.cope@rop.com
3037269619

Shipping Information

Edward Cope
Ridge View Academy
28101 E. Quincy Ave.
Watkins, CO 80137
US

Total: 87.40 (USD)

Payment Information

Date/Time: 18-Feb-2016 16:55:27 MST
Transaction ID: 7995916651
Payment Method: 
Transaction Type: Purchase
Auth Code: 208355

Merchant Contact Information

Davera, LLC
Elyria, OH 44035
US
jadelman@royalsupply.com

14

Jill Adams

From: Kelly Waldrop
Sent: Thursday, March 03, 2016 7:31 AM
To: Jill Adams
Subject: Cope AMEX Remaining Receipt
Attachments: Rite of Passage (7).pdf

Jill,

I've attached the final receipt for the February reconciliation for Ed Cope's AMEX. Please let me know if you have any questions.

Kelly

Kelly Waldrop
Administration Coordinator
Rite of Passage, Ridge View Academy
Kelly.Waldrop@rop.com
303-214-1148



Remit To :
 PO Box 7479, Westlake Village CA 91359
 FAX:818-735-7547 TEL:800-348-5003

INVOICE

Invoice No: **ARINV29891961**
 Invoice Date: **01/26/2016** Page 1
 Web Po
 Date of Order: **01/25/2016**

Billing #: **1302639**
 Ridge View Youth Service Center
 28101 East Quincy Avenue
 Attn: Accounts Payable
 Watkins, CO 80137

Ship #: **956090**
 Ridge View Academy
 28101 East Quincy Avenue
 Attn: Willie Peacock
 Watkins, CO 80137

PO NUMBER	PO DATE	SALES ORDER NO.	SHIP VIA	SHIP DATE	TERMS	FOB
CC		S22753943	UPS PREMIUM GRND	1/26/2016	NET30	

ORDER	SHIP	B/O	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED AMT
2	2	0	H94722000000000	iLine Stereo Aux Cable Regular	18.00	36.00
1	1	0	J24842000005000	Alto Saxophone Reeds, Box of 10 Regular Strength 1.5	22.50	22.50

Payments

Date	Description	Payment Mode	Payment Reference	Amount
1/26/2016	S22753943, paym	AX	[REDACTED]	58.50

Subtotal	58.50
Discount	0.00
Postage & Handling	0.00
Other misc. charges	0.00
Sales Tax	0.00
Total	58.50

15



Corporate Card Statement of Account

Sign-up For Online
Statements

www.americanexpress.com/checkyourbill

Prepared For
EDWARD COPE
RITE OF PASSAGE INC.

Closing Date
03/26/16

Page 1 of 3

Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$	Balance Please Pay By Due \$ 04/10/16
3,711.21	2,167.14	0.00	3,711.21	90.20	2,076.94

For important information regarding your account refer to page 2.

Payment is due in full. Please pay by 04/10/16 to allow time for your payment to be received by us and credited to your account.

To manage your Account online or to pay your bill, please visit us at corp.americanexpress.com. For additional contact information, please see the reverse side of this page.

Activity

Date reflects either transaction or posting date

Activity	Reference Code	Amount \$
03/18/16 PAYMENT RECEIVED - THANK YOU	03/18 08002000000	-3,711.21
02/26/16 THE HOME DEPOT #1528 AURORA REF# 02250152867 800-654-0688	02/25/16 CO 02250152867	212.51
03/01/16 THE HOME DEPOT #1528 AURORA REF# 02290152812 800-654-0688	02/29/16 CO 02290152812	90.20
03/01/16 THE HOME DEPOT #1528 AURORA REF# 02290152839 800-654-0688	02/29/16 CO 02290152839	83.52
03/01/16 THE HOME DEPOT #1528 AURORA REF# 02290152839 800-654-0688	02/29/16 CO 02290152839	-90.20 Credit
03/02/16 THE HOME DEPOT #1528 AURORA REF# 03010152833 800-654-0688	03/01/16 CO 03010152833	83.88
03/03/16 THE HOME DEPOT #1528 AURORA REF# 03020152834 800-654-0688	03/02/16 CO 03020152834	903.42
03/03/16 HOME SCIENCE TOOLS 2 BILLINGS REF# 74275396063 800-860-6272	03/02/16 MT 74275396063	117.19
03/08/16 AMAZON MKTPLACE PMTS AMZN.COM/BILL REF# VVQLZWTNFE6 BOOK STORES	03/08/16 WA	68.99
03/09/16 AMAZON MKTPLACE PMTS AMZN.COM/BILL REF# RXU0P3TZ6ZB BOOK STORES	03/09/16 WA	196.95

↓ Please fold on the perforation below, detach and return with your payment ↓

Do not staple or use paper clips

Payment Coupon

EDWARD COPE
RITE OF PASSAGE INC.
8189 E 28 PL
DENVER CO 80238-2507

Mail Payment to:

AMERICAN EXPRESS
P.O. BOX 650448
DALLAS TX 75265-0448



Continued on Page 3

Please Pay By
04/10/16

Payable upon receipt in
U.S. Dollars.

Enter 15 digit account
number on all payments.

Amount Due
\$2,076.94

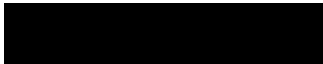
Checks or drafts must be
drawn against banks
located in the U.S.

Check here if address,
telephone number, or
e-mail address has
changed. Note changes on
reverse side.





Prepared For
EDWARD COPE
RITE OF PASSAGE INC.



Closing Date
03/26/16

Page 3 of 3

Activity Continued				Reference Code	Amount \$
03/13/16	THE WEBSTaurant STOR 717-392-7472	PA		84258026073	362.30
	842580260 17441693 080137 03/12/16				
	ROC NUMBER 8425802607370102				
03/13/16	AMAZON MKTPLACE PMTS AMZN.COM/BILL	WA			48.18
	REF# RXUYH594SLS BOOK STORES 03/13/16				
Total for EDWARD COPE				New Charges/Other Debits	2,167.14
				Payments/Other Credits	-3,801.41



**Corporate Card
Statement of Account**

**Sign-up For Online
Statements**
www.americanexpress.com/checkyourbill

Prepared For
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RITE OF PASSAGE INC.



Closing Date
04/25/16

Page 1 of 2

Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$	Balance Due \$	Please Pay By
2,076.94	540.82	0.00	2,076.94	0.00	540.82	05/10/16

For important information regarding your account refer to page 2.

Your account is cancelled. Please consider a Personal Card and enjoy full use of our service.

To manage your Account online or to pay your bill, please visit us at corp.americanexpress.com. For additional contact information, please see the reverse side of this page.

Activity Date reflects either transaction or posting date

Card Number	Reference Code	Amount \$
04/15/16 PAYMENT RECEIVED - THANK YOU 04/15	08006000000	-2,076.94
03/28/16 AMAZON MKTPLACE PMTS AMZN.COM/BILL WA REF# F1UWJYBCOVN BOOK STORES 03/28/16		148.88
04/02/16 AMAZON MKTPLACE PMTS AMZN.COM/BILL WA REF# K2BBFLAQVM7 BOOK STORES 04/02/16		156.89
04/14/16 HOME SCIENCE TOOLS 2 BILLINGS MT REF# 74275396105 800-860-6272 04/13/16	74275396105	235.05
Total for EDWARD COPE	New Charges/Other Debits Payments/Other Credits	540.82 -2,076.94

↓ Please fold on the perforation below, detach and return with your payment ↓

Do not staple or use paper clips
Payment Coupon

EDWARD COPE
RITE OF PASSAGE INC.
8189 E 28 PL
DENVER CO 80238-2507

Please Pay By
05/10/16 Payable upon receipt in U.S. Dollars.

Amount Due
\$540.82

Enter 15 digit account number on all payments.

Checks or drafts must be drawn against banks located in the U.S.

Check here if address, telephone number, or e-mail address has changed. Note changes on reverse side.

Mail Payment to:

AMERICAN EXPRESS
P.O. BOX 650448
DALLAS TX 75265-0448





EDWARD COPE
RVA PRINCIPAL

Purchasing Card

March 21, 2016 - April 20, 2016

Cardholder Activity

Account Information	Payment Information	Account Summary
Mail Billing Inquiries to: BANKCARD CENTER PO BOX 982238 EL PASO, TX 79998-2238 Customer Service: 1.888.449.2273 24 Hours TTY Hearing Impaired: 1.800.222.7365 24 Hours Outside the U.S.: 1.509.353.6656 24 Hours For Lost or Stolen Card: 1.888.449.2273 24 Hours	Statement Date 04/20/16 Credit Limit \$10,000 Cash Limit \$0 Days in Billing Cycle 31 Total Activity \$1,308.80 THIS IS NOT A BILL - DO NOT PAY	Credits \$0.00 Cash \$0.00 Purchases \$1,308.80 Other Debits \$0.00 Cash Fees \$0.00 Other Fees \$0.00 Total Activity \$1,308.80

Transactions

Posting Transaction						
Date	Date	Description	Reference Number	MCC	Charge	Credit
03/22	03/21	ARMY NAVY SRPLS STR#2 DENVER CO	24275396082391400195628	5310	269.89	
03/23	03/22	MONOGRAMS TO GO AURORA CO	24224436083103007822511	5699	72.00	
03/23	03/22	WW GRAINGER 877-2022594 PA	24755426083120830755989	5085	10.53	
03/23	03/22	WW GRAINGER 877-2022594 PA	24755426083120830755997	5085	10.53	
03/24	03/22	BASS PRO SHOPS DENVER CO	24412956083281023682579	5941	53.58	
03/25	03/24	LITTLE CAESARS 117 AURORA CO	24445006085000616239065	5814	40.58	
04/08	04/07	TEXAS ROADHOUSE #2504 DENVER CO	24692166098000449118731	5812	78.92	
04/11	04/07	VILLAGE-INN-REST #0777 AURORA CO	24445006099100547246603	5812	40.14	
04/11	04/08	GOLDEN CORRAL 2604 SHERIDAN CO	24445006100600236166209	5812	170.87	
04/11	04/08	GOLDEN CORRAL 2604 SHERIDAN CO	24445006100600236166381	5812	20.00	
04/11	04/09	AMAZON.COM AMZN.COM/BILL AMZN.COM/BILLWA	24431066100083315460548	5942	79.98	
04/11	04/07	NRA SERVS SAFE RESTAURANT.ORIL	24013396099001005073868	7399	373.08	
04/11	04/08	HAPPY CHEF UNIFORMS 973-4922525 NJ	24071056101987171029939	5137	88.70	

March 21, 2016 - April 20, 2016

Total Activity \$1,308.80

BANK OF AMERICA
PO BOX 15731
WILMINGTON, DE 19886-5731

EDWARD COPE
RVA PRINCIPAL
28101 E QUINCY AVE
WATKINS, CO 80137-9502

Cardholder Signature _____ Date _____

Manager Signature _____ Date _____



EDWARD COPE
RVA PRINCIPAL

Purchasing Card

April 21, 2016 - May 20, 2016

Cardholder Activity

Account Information	Payment Information	Account Summary
Mail Billing Inquiries to: BANKCARD CENTER PO BOX 982238 EL PASO, TX 79998-2238 Customer Service: 1.888.449.2273 24 Hours TTY Hearing Impaired: 1.800.222.7365 24 Hours Outside the U.S.: 1.509.353.6656 24 Hours For Lost or Stolen Card: 1.888.449.2273 24 Hours	Statement Date 05/20/16 Credit Limit \$10,000 Cash Limit \$0 Days in Billing Cycle 30 Total Activity \$3,595.09 THIS IS NOT A BILL - DO NOT PAY	Credits \$0.00 Cash \$0.00 Purchases \$3,595.09 Other Debits \$0.00 Cash Fees \$0.00 Other Fees \$0.00 Total Activity \$3,595.09

Transactions

Posting Transaction								
Date	Date	Description	Reference Number	MCC	Charge	Credit		
04/25	04/22	MICHAELS STORES 6726 AURORA CO	24692166114000968702824	5970	176.93			
04/25	04/24	WAL-MART #5137 AURORA CO	24226386116400003081100	5411	42.71			
04/28	04/27	KING SOOPERS #0016 AURORA CO	24445006118300364087786	5411	59.98			
05/02	04/29	KING SOOPERS #0114 COMMERCE CITYCO	24445006120300383449229	5411	175.27			
05/02	04/29	KING SOOPERS #0114 COMMERCE CITYCO	24445006120300383449302	5411	250.00			
05/02	04/29	LITTLE CAESARS 117 AURORA CO	24445006121000623058751	5814	200.00			
05/02	04/29	HOBBY-LOBBY #0196 THORNTON CO	24445006121200158795294	5945	23.32			
05/04	05/02	HAPPY CHEF UNIFORMS 973-4922525 NJ	24071056124987155679090	5137	50.85			
05/04	05/03	Amazon.com AMZN.COM/BILLWA	24692166124000871572767	5942	18.58			
05/05	05/04	CHIPOTLE 0943 AURORA CO	24431066126207288600042	5814	287.50			
05/06	05/04	ALBERTSONS STO00008995 AURORA CO	24399006126363010029426	5411	44.21			
05/10	05/09	WALGREENS #11615 AURORA CO	24445006131600215151472	5912	6.49			
05/13	05/12	SALONCENTRIC9995 727-369-2291 NE	24431066133069375165342	5999	275.00			
05/16	05/13	STAPLS7156015687000001 877-8267755 NJ	24164076134105125227254	5111	1,160.92			
05/16	05/13	STAPLS7156015687000002 877-8267755 NJ	24164076134105975227255	5111	45.60			
05/16	05/14	SALLY BEAUTY #3343 AURORA CO	24445006136100635460962	5977	36.70			

Account Number [REDACTED]
April 21, 2016 - M

Total Activity \$3,595.09

BANK OF AMERICA
PO BOX 15731
WILMINGTON, DE 19886-5731

EDWARD COPE
RVA PRINCIPAL
28101 E QUINCY AVE
WATKINS, CO 80137-9502

Cardholder Signature _____ Date _____

Manager Signature _____ Date _____

Posting payments: Payments received by mail at the remittance address shown on the Payment Coupon portion of the face of this statement on a banking day will be posted to your account on the day received. If we receive your mailed payment on a non-banking day, we will post it to your account on the next banking day. There may be a delay of up to 5 banking days in posting payments made at a location other than the mailing address listed on the front of your payment coupon.

Service for the hearing impaired (TTY/TDD): Contact our service for the hearing-impaired at 1.800.222.7365.

Telephone monitoring: For the purposes of monitoring and improving the quality of service, Bank's supervisory personnel may listen to and/or record telephone calls between Bank employees and any person acting on Company's behalf.

Disclosure: We may furnish to your employer information concerning your use of your account. To read more about our information disclosure, please visit www.bankofamerica.com/corporatecarddisclosure or call the customer service number listed on your statement to request a copy.

In case of errors or questions about your bill: Errors or questions about your bill must be received in writing no later than 60 days after we sent you the first statement on which the error or problem appeared. Please mail this information to BANKCARD CENTER, PO BOX 982238, EL PASO, TX 79998-2238. Your letter must include the following information:

- The company name, cardholder name and account number in question.
- The dollar amount of the suspected error.
- A written description of the error and why you believe there is an error. If you need more information, describe the item you are unsure about.

Customer Service:	For questions regarding transactions, general assistance, and reporting lost and stolen cards, call:	
	<u>Within the U.S.</u>	<u>Outside the U.S.</u>
	1.888.449.2273	1.509.353.6656 (collect calls accepted)

Thank you for your business.

Please write your change of address here:

Street

City

State

Zip

()

()

Home Phone

Business Phone

Posting payments: Payments received by mail at the remittance address shown on the Payment Coupon portion of the face of this statement on a banking day will be posted to your account on the day received. If we receive your mailed payment on a non-banking day, we will post it to your account on the next banking day. There may be a delay of up to 5 banking days in posting payments made at a location other than the mailing address listed on the front of your payment coupon.



EDWARD COPE
RVA PRINCIPAL

[REDACTED]
April 21, 2016 - May 20, 2016
Page 3 of 4

Transactions

Posting Transaction

<i>Date</i>	<i>Date</i>	<i>Description</i>	<i>Reference Number</i>	<i>MCC</i>	<i>Charge</i>	<i>Credit</i>
05/19	05/17	TASSEL DEPOT 954-698-0000 FL	24247606139100856649016	5999	105.95	
05/19	05/18	AMAZON MKTPLACE PMTS AMZN.COM/BILLWA	24692166139000984473310	5942	132.98	
05/19	05/17	THE HOME DEPOT #1528 AURORA CO	24610436139010189496384	5200	128.27	
05/19	05/18	MICHAELS STORES 6726 AURORA CO	24692166140000235073783	5970	316.39	
05/20	05/19	WAL-MART #5137 AURORA CO	24226386141400008183967	5411	57.44	



EDWARD COPE
RVA PRINCIPAL

████████████████████
April 21, 2016 - May 20, 2016

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